

Minutes of Regular Monthly Meeting Library Board

Town of Aurora Public Library

April 24, 2018

Present: Alice Askew, Deborah Carr-Hoagland, Carol Griffis, Richard Wiesen. Director Rob Alessi.
Excused: Kara Spencer-Ching

President Alice Askew called the meeting to order at 12:30 p.m.

1. There were no members of the audience present.
2. A motion (CG, DCH) to approve the Minutes of the meetings of March 27, 2018 and April 9, 2018 was carried by a voice vote.
3. A motion (RAW, CG) to approve the Treasurer's Report & Monthly Financial Statement, March 2018 was approved by a voice vote.
4. Director's Report, March 2018
The circulation numbers continue to decrease at the same time there is strong attendance at programs.
5. Reports of Interest
 - a. Draft Minutes of Friends Semi-annual Meeting of 4 April 2018 were reviewed. Friends will contribute \$350 to support activities in the name of the Library at the July 3 Bicentennial Celebration in Hamlin Park. They will also assist in paying for the new countertops for the service desk in the Library to be installed this spring.
 - b. The FY 2018-2019 NYS Budget for Libraries has seen a modest increase (1.05%) in the operating budget with a more substantial increase (4.58%) in the Library Construction fund.
 - c. Fireplace. No date set for installation but there have been assurances that all materials are now on order. Friends of the Library has agreed to cover the cost.
6. Old Business
 - a. Open Hours/Survey results.
Discussion for implementation of Saturday Hours over the summer months. If we were to do so, the hours would be consistent year round and afford working families' opportunity to use the library on summer weekends. The additional hours would be done within the existing budget allocation. An item for the May meeting agenda.
 - b. Planning for a celebration of the Bicentennial of the Town of Aurora

Planning continues and the Library's events on July 3 will be supported by the Friends Group.

c. Countertops

Materials have been ordered. The Board approved the Director's closing of the building for a day to facilitate installation.

7. New Business

a. Long-Range Draft Plan 2019-2023

Discussions continued on the language. The topic will be on the agenda for the May meeting.

b. Library Discards Book Sale is scheduled for May 24—June 8.

c. The Board reviewed a draft Claims Audit Policy and discussed changes in language. The revised draft will be an item for the agenda for the May meeting.

d. Capital Asset Reporting

The Board (CG, RAW) approved a minimum value of \$5000 for any item to be considered as a Capital Asset. This applies only to items owned by the Library itself, not Town or County assets. The Board recommended that the appraisals of art work owned by the Library be updated.

The next scheduled meeting of the Board is as follows:

- Tuesday, May 22, 2018, 1 p.m. Regular Monthly Meeting.

A motion (DCH, CG) to adjourn the meeting was carried by a voice vote. President Askew adjourned the meeting at 2:16 p.m.

Respectfully submitted.

Richard A. Wiesen
Secretary